

Use of Facilities Request

St. Joseph the Worker Church

Event Name: _____ Date Submitted: _____

Event Description: _____

Approximate number of people attending: _____

All day event?

Check one: Parishioner Non-Parishioner

Check one: Parish Organization Outside Organization

Start Date: _____ Time: _____

Finish Date: _____ Time: _____

Setup Date: _____ Time: _____

Teardown Date: _____ Time: _____

Recurring Event?

Recurring every: _____

Day Week Month Year

End after:

Date: _____ OR # of occurrences: _____

Make event public on website calendar

Event contact name: _____

Email: _____

Phone: _____

Requested area(s):

Parish Center:

- | | |
|------------------------------------|---|
| <input type="checkbox"/> Main Hall | <input type="checkbox"/> Rooms 3/4 |
| <input type="checkbox"/> Kitchen | <input type="checkbox"/> Rooms 5/6 |
| <input type="checkbox"/> Bar | <input type="checkbox"/> Board Room (7/8) |
| <input type="checkbox"/> Hallway | |

Parish Center reservations: Jessica Mueller | jmueller@stjwchurch.org | 610-841-2502